

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
August 13, 2018**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1800 hours by President Boudreau.
2. Board Members present were President Boudreau and Director Myers. Director Abrott was absent. Chief Loveberg was also present, along with other members of SVVFR and 2 members of the public.
3. **Review and adoption of agenda:** Director Myers moved to adopt the agenda as presented. President Boudreau seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on July 9, 2018 were submitted by President Boudreau for approval with no corrections or additions. President Boudreau moved to approve the minutes as presented. Director Myers seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion**
 - Community members Pam Zimmerman and Tedra Bromps spoke on behalf of the Smith Valley High School Athletic Program(s). They would like the District to consider standing by for home football and volleyball games. They provided schedules for this year's football and volleyball games. Discussed our ambulance fee schedule, including the standby fees currently in place. The Board agreed to put this item on the agenda for next month for further discussion.
6. **Accounts Payable:**
 - a. ACB Fire \$941.54
 - b. ARC Health & Wellness \$439.53
 - c. AT&T \$32.26
 - d. AT&T \$32.20
 - e. Batteries + Bulbs \$46.00
 - f. Care Flight \$30.00
 - g. Care Flight \$30.00
 - h. Care Flight \$30.00
 - i. Cascade Fire Equipment \$555.00
 - j. DMV OHV Section \$21.00
 - k. FAIRA \$9,966.00
 - l. Frontier \$162.98
 - m. Glatfelter Claims Management (VFIS) \$5000.00
 - n. High Desert Internet \$50.00
 - o. High Desert Internet \$75.00
 - p. Jim Menesini Petroleum \$1008.64
 - q. Jim Menesini Petroleum \$837.60
 - r. Jim Menesini Petroleum \$406.02
 - s. Life-Assist \$136.16
 - t. Life-Assist \$156.14
 - u. Lyon County \$22.15
 - v. MF Barcellos Inc. \$178.69
 - w. Nevada Division of Forestry \$2500.00
 - x. NV Energy \$81.33
 - y. NV Energy \$158.72
 - z. NV Energy \$34.89

- aa. NV Energy \$49.60
- bb. NV Energy \$72.21
- cc. On the Side Graphics \$420.00
- dd. Orkin \$360.00
- ee. Quill \$55.48
- ff. Renner \$33.99
- gg. Renner \$9.99
- hh. Renner \$3.99
- ii. Smith Valley Garage \$931.86
- jj. Smith Valley Garage \$146.99
- kk. Smith Valley Garage \$80.33
- ll. Sierra Electronics \$132.00
- mm. The Parts House \$630.55
- nn. The Parts House (\$108.00) credit
- oo. Uniformity of Nevada LLC \$438.95
- pp. Uniformity of Nevada LLC \$109.98
- qq. Verdugo Lawn Care \$200.00
- rr. Verizon Wireless \$160.29
- ss. Verizon Wireless \$99.11
- tt. Wells Fargo \$536.00
- uu. Wells Fargo \$289.30
- vv. Wells Fargo \$1227.10
- ww. Wells Fargo \$839.25
- xx. Yerington Auto Parts \$32.16
- yy. Zoll Medical Corporation \$119.99

- President Boudreau moved to accept the accounts payable as reviewed and presented. Director Myers seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$2949.46. In addition, we received \$50.00 in donations, \$125.00 in CPR income, and \$1545.00 in sales and rentals. President Boudreau moved to accept the accounts receivables. Director Myers seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None.

9. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- Lawrence Smith was supposed to go and prep the site, but he went on vacation, and no work has been done. As of today, Mr. Smith has said it would be another 10 days, but should only take a few days to complete.
- Discussion about whether we intend to continue offering the program at no charge. We have funds budgeted, but may consider setting up a fee schedule or encouraging donations. Will discuss further when the site becomes available.

10. Status of the sale and/or disposal of previously surplussed 1986 GMC 7000 Rescue (Squad 40).

- Still waiting on an answer from Chief Park regarding the door. He is currently out of town.

11. Discussion and possible action regarding the purchase of an ambulance.

- We have an ambulance committee and are currently working on draft specs. Have been acquiring specs from area agencies who have made recent purchases. Will be seeking comments, ideas, recommendations, etc. from Volunteers.

12. Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.

- No action.

13. Fire Chief's Report:

- 103 calls for service YTD. 10 calls since our last meeting.
- Reviewed YTD budget reports for last fiscal year and the 1st month of current year.
- Chief Loveberg was contacted by a potential new volunteer. Our two new volunteers are making progress in the volunteer process.

14. Discussion and possible action on the status and repair of District equipment:

- Water Tender 42's brakes repaired.
- Engine 42's batteries replaced.
- Apparatus Readiness Technician is continuing to find things that need repair and is keeping up on maintenance.
- Minor electrical issues with some apparatus.
- Chief 401 serviced and a/c repaired.

15. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Chief Loveberg talked to Greg Hunewill regarding the drainage project and also about obtaining grinding for Station 40's parking lot. Waiting for a response.
- Has not discussed accessibility to the other hydrant near the school. Will speak with Mr. Hunewill about that soon.

16. Smith Valley Fire District Volunteer Comments:

- Admin. Asst. Summer Walker informed the Board of new office hours.
- Volunteer Travis Walker informed the Board that we submitted two grant requests to the State EMS Department for Training and Children's grants.

17. Board Member Comments:

- President Boudreau will not be in attendance at the next meeting.
- President Boudreau received feedback on the Fuels Reduction Management Program at a recent homeowners' meeting. Discussed how to get animals, particularly horses, out quickly in case of fire. Discussed encouraging neighbors to clear vegetative waste from their properties to reduce the risk of wildfire.

18. Public Comment:

- None.

19. Requests for items to be placed on future meeting agendas:

- Fee schedule for Fuels Reduction Management Program.

- Ambulance Stand-by for school sporting events. Chief Loveberg will obtain feedback from Volunteers in the interim.

20.Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The meeting was adjourned at approximately 1903.

Respectfully submitted,
SW, Administrative Asst.